



Windscreen Claim Form

The acceptance of this Form is NOT an admission of liability on the part of HL Assurance Pte. Ltd.. Any documentary proof or report required by HL Assurance Pte. Ltd. shall be furnished at the expense of the Policyholder or Claimant.

PARTICULARS OF POLICYHOLDER / INSURED (COMPANY / INDIVIDUAL)			
Name (as in NRIC/Passport)		Insurance Policy No.	Period of Insurance
		Tel No.	H/P No.
		E-mail	Name of Intermediary (if any)
Address		NRIC/Passport No.	Business/Occupation
		UEN/GST Registration No. (if any)	
PARTICULARS OF INSURED VEHICLE			
Registration No.		Year of Manufacture	Make & Model
State purpose for which the vehicle was being used at the time of accident			Was the vehicle let out on hire or used for carrying of goods or passenger or for hire or reward? Yes No
PARTICULARS OF DRIVER			
Name of Driver (as in NRIC/Passport)			NRIC/Passport No.
Address			Date of Birth
Tel No. (Office/Residence)	H/P No.	E-mail	Was vehicle driven with the knowledge and consent of insured? Yes No
Business/Occupation	Licence No.	Year(s) of Driving Experience	Relationship to Policyholder/Insured
DETAILS OF OCCURRENCE			
Date	Time	Place	
Explain fully how did the accident / loss occur			
Details of previous windscreen damage claim within the last 6 months of this accident			

*I/We do solemnly and sincerely declare that the information given is true and correct to the best of my/our knowledge and belief. *I/We understand that any false or fraudulent statements or any attempt to suppress or conceal any material facts shall render the Policy void and we shall forfeit our rights to claim under the Policy.

*I/We hereby authorise HL Assurance Pte. Ltd., if it decides to accept liability for this claim to seek the most suitable means to replace/repair the windscreen speedily and satisfactorily, including the right to arrange for the windscreen to be replaced/repared at another workshop.

Name of Insured/driver _____

Signature of Insured/driver _____
(Please affix company stamp if applicable)

Date _____

HL Assurance Pte. Ltd. A Member of the Hong Leong Group

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